



## Outdoor Distributed Antenna System (ODAS) Pole License Application

Licensee Name: \_\_\_\_\_  
 Master License Agreement Approval Date: \_\_\_\_\_  
 Master License Agreement Expiration Date: \_\_\_\_\_  
 Date: \_\_\_\_\_

APPLICANT	FIELD CONTACT
Name:	Name:
Title:	Title:
Company:	Company:
Street Address:	Street Address:
City, State, Zip:	City, State, Zip:
Telephone Number:	Cell Phone:
Email Address:	Email Address:
**Processing Fee of \$250 per pole is due to SFMTA upon filing of this application**	

FOR SFMTA OFFICE USE ONLY		
Pole License Application Number:		
Date Complete Application Received:		
SFMTA Pole License Approval Signature:		Date:

Site Address (Nearest adjacent address): \_\_\_\_\_

Project Description:

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**Attach three (3) printed copies of the following:**

Photo simulations of the existing and proposed conditions of the Pole, showing:

1. The existing Pole and other poles, utility boxes, sidewalk paving material, and street furniture within a 60' radius;
2. A rendering of proposed Equipment installation, showing buildings and utilities in the vicinity;

A printed plan set including the following information:

1. A printed map showing the exact locations of the proposed Pole with City & County of San Francisco Pole numbers and nearest street address and cross street;
2. Installation details of equipment to be attached to the Pole.
3. Size and conduit occupancy details;
4. Size and number of pull boxes;

5. Wet-stamped engineering report and drawing showing Equipment proposed for installation, including pole loading calculations (can be a separate file if needed);

In addition, attached one (1) printed copy of the following:

1. Conduit use approval if power is being supplied by an entity other than SFMTA;
2. An electronic file of all of the above, including GIS shape files for all Pole locations. E-mail is acceptable.

#### POLE LICENSE PROCESSING CONDITIONS:

I am submitting this Pole License Application with the full understanding of the following conditions:

1. An application fee of \$250 per pole is required for complete submittal of a Pole License Application.
2. The processing fee is a non-refundable fee required for SFMTA staff review of the proposed Pole License, work of a preliminary nature to be undertaken by SFMTA staff, including, without limitation, survey and field inspection work, review of engineering plans and specifications and other related work, that precede or are required to facilitate the approval of the Licensee's Equipment in, on, or about SFMTA poles.
3. To the extent practicable, Pole License applications should be submitted in batches no smaller than ten (10) Pole License applications.
4. Review of Pole License Applications will proceed according to the process as described in the *Policy for Placement of Wireless Facilities on SFMTA Owned and Managed Real Estate Assets*.
5. All proposed Equipment on SFMTA poles will be routed to the Planning Department as an exercise of SFMTA's proprietary authority.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please submit the completed form with authorized signature and direct questions to:

SFMTA Real Estate Section  
1 S. Van Ness Ave, 8<sup>th</sup> Floor  
San Francisco, CA 94103  
Phone: (415) 701-4684  
Email: odaslicense@sfmta.com