

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. 210420-050

WHEREAS, The Parking Meter Program was established to maintain parking availability in high demand areas; and,

WHEREAS, The program manages 28,000 on-street parking spaces and lots for the SFMTA and the Port of San Francisco; SFMTA manages meter operations on behalf of the Port, however each agency pays for their portion of contract expenses, and retains their portion of meter revenue; and,

WHEREAS, The SFpark Program, approved by the SFMTA Board of Directors in 2017 for citywide application, uses demand responsive pricing to adjust metered parking rates to encourage drivers to park in underused areas, consequently reducing demand in overused areas; and,

WHEREAS, In addition to managing parking availability and mitigating traffic, the meter programs are a consistent source of revenue to fund transit and parking operations; and,

WHEREAS, Equipment installed is now nearing end-of-life due to technological advancements, and the fact that modems currently allowing the mechanisms to communicate payment and maintenance information will not be supported by wireless communication service providers after October 2022; and,

WHEREAS, The SFMTA issued Request for Proposals (RFP) No. 2020-46 on June 18, 2020 to replace existing paystation and meter mechanisms and contract award for the new meter and paystation procurement is expected no later than Summer 2021, with installation to begin in late Fall 2021; and,

WHEREAS, The installation of new meters will take three years to complete, and until installation is complete, the SFMTA will need to continue payment for operational fees and part purchases for the existing meters through a maintenance agreement; a one-year option to extend the maintenance agreement will be exercised if the installation exceeds three year; and,

WHEREAS, Yearly costs under the maintenance agreement will decrease as new meters are installed; and,

WHEREAS, Under San Francisco Administrative Code Section 21.30(d), because the parking meter equipment and operating software are proprietary to IPS Group and the maintenance services that the SFMTA requires are only available from IPS Group, this contract is a sole source procurement; and,

WHEREAS, On March 22, 2021, the SFMTA, under authority delegated by the Planning Department, determined that the Parking Meter Maintenance Agreement is not a “project” under the California Environmental Quality Act (CEQA) pursuant to Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b); and,

WHEREAS, A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors and is incorporated herein by reference; and, therefore be it

RESOLVED, That the SFMTA Board of Directors authorizes the Director of Transportation to execute Contract No. SFMTA 2021-03, Parking Meter Maintenance Agreement, with IPS Group, Inc. for Services and Parts Support for Single-Space Parking Meters, in an amount not to exceed \$9,550,000, and for a term not to exceed three years, with an optional one-year extension.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of April 20, 2021.



Secretary to the Board of Directors
San Francisco Municipal Transportation Agency