

SAN FRANCISCO
MUNICIPAL TRANSPORTATION AGENCY
BOARD OF DIRECTORS

RESOLUTION No. 180116-012

WHEREAS, In January 2016, the SFMTA entered into a new contract to streamline the administration of the community service program and, at the same time, transferred payment plan processing in-house, revised processing fees and requirements, and adjusted service credit hours; and

WHEREAS, Based on feedback from staff, the public, recommendations from the San Francisco Municipal Fees and Fines Task Force and requirements of Assembly Bill 503, effective January 1, 2018, the SFMTA is recommending changes to the processing fees for these two programs to reduce the economic burden on low-income and other individuals; and

WHEREAS, These proposed changes reflect a consolidation of feedback from internal and external stakeholders as well as new state law requirements; and

WHEREAS, Changes to the SFMTA's Community Service Program include lowering processing fees for all participants, increasing the time period for completion for the largest citation amounts enrolled, and authorizing one fee waiver per calendar year for income eligible customers; and

WHEREAS, Changes to SFMTA's Payment Plan include setting maximum processing fees of \$25 for standard plans (\$5 for low-income plans), establishing a \$25 maximum monthly payment, waiving any late penalties if the plan is completed, and extending the repayment period for up to 18 months for low-income individuals; and

WHEREAS, Low-income customers will be eligible for the \$5 payment plan if entered into (1) within 60 days after citation issuance, (2) 25 days after the conclusion of the SFMTA's administrative hearing process, or (3) after the Department of Motor Vehicles places its first hold on the vehicle's registration for delinquent parking penalties; and


WHEREAS, The SFMTA will waive the time requirements for entering into a low-income customer payment plan for the first 90 days after March 1, 2018; and

WHEREAS, On November 27, 2017, the SFMTA, under authority delegated by the Planning Department, determined that the proposed changes to the San Francisco Transportation Code Division II is not a "project" pursuant to California Environmental Quality Act (CEQA) as defined in Title 14 of the California Code of Regulations Sections 15060(c) and 15378(b); and,

WHEREAS, A copy of the CEQA determination is on file with the Secretary to the SFMTA Board of Directors; now, therefore be it

RESOLVED, That the San Francisco Municipal Transportation Agency Board of Directors amends San Francisco Transportation Code Division II to revise community service and payment plan processing fees for parking and transit citations, authorize certain fee waivers, and set an operative date of March 1, 2018.

I certify that the foregoing resolution was adopted by the San Francisco Municipal Transportation Agency Board of Directors at its meeting of January 16, 2018.



Secretary to the Board of Directors
San Francisco Municipal Transportation Agency

RESOLUTION NO. 180116-012

[Transportation Code – Community Service and Payment Plan Processing Fees]

Resolution amending the Transportation Code to revise community service and payment plan processing fees for parking and transit citations, authorize certain fee waivers, and set an operative date of March 1, 2018.

NOTE: Additions are single-underline Times New Roman; deletions are ~~strike-through Times New Roman~~.

The Municipal Transportation Agency Board of Directors of the City and County of San Francisco enacts the following regulations:

Section 1. Article 300 of Division II of the Transportation Code is hereby amended by revising Section 311, to read as follows:

Sec. 311. COMMUNITY SERVICE AND PAYMENT PLAN PROCESSING FEES.

(a) A fee to reimburse the SFMTA for costs associated with processing requests for community service in-lieu of payment for parking or transit violation citations. The amount for this fee shall be as set forth below.

Total Outstanding Fine/Penalty Amount	Processing Fee Effective 7-1-2016	Processing Fee Effective 7-1-2017
\$50 – \$400 <u>\$150 or less</u>	\$75	\$78 <u>\$25</u>
\$401 – \$800 <u>\$151 to \$300</u>	\$100	\$104 <u>\$50</u>
\$801 – \$1,000 <u>\$301 to \$600</u>	\$150	\$155 <u>\$75</u>
<u>\$601 to \$1,000</u>		<u>\$125</u>

(b) The SFMTA may grant a fee waiver once per calendar year for low-income customers whose income is at or below 200% of the Federal Poverty level.

(bc) A fee to reimburse the SFMTA for costs associated with establishing a payment plan for parking or transit violation citations. The amount for this fee shall be

~~\$60 and \$62.00 effective July 1, 2017~~ \$25 for standard payment plans, or \$5 for low-income customer payment plans if: entered into (1) within 60 days after citation issuance, (2) 25 days after the conclusion of the SFMTA's administrative hearing process, or (3) after the Department of Motor Vehicles has placed its first hold on the vehicle's registration for delinquent parking penalties.


(d) The SFMTA shall waive the time requirement for entering into a low-income customer payment plan for 90 days after the operative date of March 1, 2018.

Section 2. Effective and Operative Dates. This ordinance shall become effective 31 days after enactment, and operative on March 1, 2018. Enactment occurs when the San Francisco Municipal Transportation Agency Board of Directors approves this ordinance.

Section 3. Scope of Ordinance. In enacting this ordinance, the San Francisco Municipal Transportation Agency Board of Directors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, letters, punctuation marks, charts, diagrams, or any other constituent parts of the Transportation Code that are explicitly shown in this ordinance as additions or deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPROVED AS TO FORM:
DENNIS J. HERRERA, City Attorney

By: _____
JOHN I. KENNEDY
Deputy City Attorney



Secretary to the Board of Directors
San Francisco Municipal Transportation Agency