TO: San Francisco Color Scheme Managers and Dispatch Permit Holders
FROM: Philip Cranna, Enforcement and Legal Affairs Manager, SFMTA Taxi Services
DATE: June 20, 2024
SUBJECT: Renewal of Color Scheme and Dispatch Service Permits

Color Scheme and/or Dispatch Service Permit managers:

I am writing to remind you that your permit(s) expire on June 30, 2024. There are only six business days left to complete your renewal. If you have any questions, please contact Mona Chiu at mona.chiu@sfmta.com or 415.646.2057.

If you have not already done so, please complete your renewal process as soon as possible. As a reminder, please ensure that you are compliant with the following where applicable:

Pursuant to 1103(g)(3), no Color Scheme Permit shall be renewed unless the Permit Holder files the following documents by May 1 of each year:
(A) Current San Francisco business license;
(B) Completed designated manager form(s);
(C) Current list of all affiliated Drivers, Medallion Holders and type of Lease for each;
(D) Insurance certificates demonstrating compliance with the insurance requirements of this Article for every vehicle and Medallion affiliated with the Color Scheme;
(E) Copy of company drug-free workplace policy; and
(F) Sworn statement attesting to compliance with this Article and applicable state and federal laws.

Pursuant to 1103(f)(3), no Dispatch Service Permit shall be renewed unless the Permit Holder files the following documents by May 1 of each year:
(A) An updated emergency plan;
(B) Insurance certificates demonstrating compliance with all required insurance;
(C) Current San Francisco business license;
(D) Signed agreement evidencing any corporate, partnership, limited liability, or other form of business organization recognized by the California Secretary of State, if applicable;
(E) Dispatch Service telephone number;
(F) Signed agreement with an approved E-Hail application provider; and
(G) List of affiliated Color Schemes.

Pursuant to 1114(f)(5), no Dispatch Service Permit shall be renewed unless the Permit Holder files the following documents by May 1 of each year:
(B) Completed Designated Manager Form;
(D) Copy of company drug-free work-place policy;
(F) Sworn statement attesting to compliance with this Article and applicable state and federal laws.
Renewal Fee for permit FY2024

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>For Permit Effective July 1, 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Color Scheme Renewal – 1 to 5 Medallions</td>
<td>$1,248</td>
</tr>
<tr>
<td>Color Scheme Renewal – 6 to 15 Medallions</td>
<td>$2,873</td>
</tr>
<tr>
<td>Color Scheme Renewal – 16 to 49 Medallions</td>
<td>$6,520</td>
</tr>
<tr>
<td>Color Scheme Renewal – 50 to 149 Medallions</td>
<td>$9,779</td>
</tr>
<tr>
<td>Color Scheme Renewal – 150 or more Medallions</td>
<td>$13,039</td>
</tr>
<tr>
<td>Dispatch Renewal</td>
<td>$9,034</td>
</tr>
</tbody>
</table>

a. We will create an online invoice based on the medallions affiliated with your color scheme for you and will send an email to the designated manager.
b. You can check the medallions affiliated with you in your portal. Choose "My Medallions" to view the list in your portal.