



# San Francisco Municipal Transportation Agency Board of Directors & Parking Authority Commission

---

**MEETING MINUTES** • Meeting Date: Tuesday, October 7, 2025

## **REGULAR MEETING AND CLOSED SESSION**

1:00pm

1 Dr. Carlton B. Goodlett Place  
Room 400, City Hall

## **REMOTE MEETING ACCESS**

WATCH: [www.sfgovtv.org/sfmtaLIVE](http://www.sfgovtv.org/sfmtaLIVE) or  
<https://www.sfmta.com/calendar/board-directors-meeting-october-7-2025>

## **SFMTA BOARD OF DIRECTORS**

Janet Tarlov, Chair  
Stephanie Cajina, Vice Chair  
Mike Chen  
Alfonso Felder  
Steve Heminger  
Dominica Henderson  
Fiona Hinze

## **DIRECTOR OF TRANSPORTATION**

Julie Kirschbaum

## **BOARD SECRETARY**

Christine Silva



## ACCESSIBLE MEETING POLICY

Wheelchair accessible entrances are located on Van Ness Avenue, Grove Street and Dr. Carleton B. Goodlett Place. There are elevators and accessible restrooms located on every floor.

City Hall, Room 400, is wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available upon request for individuals who cannot attend in person due to disability. To request accommodation, please contact the Board Secretary at [MTABoard@sfmta.com](mailto:MTABoard@sfmta.com) or 415.646.4470 at least three hours in advance of the meeting.

To request all other accommodations, such as sign language interpretation, auxiliary aides or services, please contact the Board Secretary at [MTABoard@sfmta.com](mailto:MTABoard@sfmta.com) or 415.646.4470 at least 48 hours in advance of the meeting.

Members of the public are encouraged to provide public comment via email. Send an email to [MTABoard@sfmta.com](mailto:MTABoard@sfmta.com) by 12pm the day before the meeting to ensure your comment is received by the Board in advance of the meeting.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

## LANGUAGE ASSISTANCE

**G** 415.646.4470: For free interpretation services, please submit your request 48 hours in advance of meeting./Para sa libreng serbisyo sa interpretasyon, kailangan mag-request 48 oras bago ang miting./Para servicios de interpretación gratuitos, por favor haga su petición 48 horas antes de la reunión./如果需要免費口語翻譯，請於會議之前 48 小時提出要求。Đối với dịch vụ thông dịch miễn phí, vui lòng gửi yêu cầu của bạn 48 giờ trước cuộc họp./ Для бесплатных услуг устного перевода просьба представить ваш запрос за 48 часов до начала собрания./ Pour les services d'interprétation gratuits, veuillez soumettre votre demande 48 heures avant la réunion./ 무료 통역 서비스를 원하시면 회의 48 시간 전에 귀하의 요청을 제출하십시오./ 無料通訳サービスをご希望の場合は、会議の 48 時間前までにリクエストを提出してください。/บริการให้ความช่วยเหลือในหลายภาษาด้านภาษาฟรี ณ ที่ประชุมโดยต้องแจ้งล่วงหน้า 48 ชั่วโมง/ يمكن تقديم مساعدة لغوية مجانية في الاجتماع على أن يتم طلب هذه الخدمة قبل الاجتماع بفترة 48 ساعة.



## ORDER OF BUSINESS

### 1. Call to Order

Chair Tarlov called the meeting to order at 1:04pm.

### 2. Roll Call

Present: Mike Chen  
Alfonso Felder  
Steve Heminger  
Dominica Henderson  
Fiona Hinze  
Janet Tarlov

Absent (at Roll Call): Stephanie Cajina

### 3. Announcement of prohibition of sound producing devices during the meeting

Board Secretary Silva made the announcement.

### 4. Approval of Minutes

- September 16, 2025, Regular Meeting

No public comment.

On motion to approve the minutes:

ADOPTED: AYES – Chen, Felder, Heminger, Henderson, Hinze, and Tarlov  
ABSENT – Cajina

### 5. Communications

None.

### 6. Director's Report (For discussion only)

- Special Recognition
- Transit Updates
- Potrero Yard Modernization Project Update
- Events & Ongoing Activities



Director Kirschbaum introduced Lanair Haynes who recognized Rafael Cabrera. Director Kirschbaum provided an update on the Potrero Yard Project, Muni Metro Capacity Study, 6th Street Pedestrian Safety Project, Bloomberg Challenge 14 Mission Pilot Project, and recent events including Muni Heritage Weekend, Autumn Moon Festival, and Walk and Roll to School Week

**PUBLIC COMMENT:**

Anthony Ballaster expressed concern for the operators working at Potrero Yard that would need to be sent to other yards and divisions for work.

Griffin Lee congratulated Rafael Cabrera and appreciated staff for scaling back the Potrero Project and prioritizing modernization to keep service running.

**7. Citizens' Advisory Council Report**

No report.

**8. New or Unfinished Business by Board Members**

Director Henderson shared about attending and speaking on a panel at a recent Move Bay Area West Bay Summit.

No public comment.

**9. Public Comment**

Members of the public may address the SFMTA Board of Directors on matters that are within the Board's jurisdiction and are not on today's calendar.

Richard Johnson expressed concern and frustration about the street closure on the 400 block of Hayes Street and the process to participate.

Griffin Lee agreed with the previous speaker regarding process and shared proposed amendments to Supervisor Melgar's Streets Safety Act.

Barry Taranto appreciated staff and expressed concern about street closure permits.

THE FOLLOWING MATTERS BEFORE THE SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY BOARD OF DIRECTORS ARE RECOMMENDED FOR ACTION AS STATED BY THE SFMTA



DIRECTOR OF TRANSPORTATION OR CITY ATTORNEY WHERE APPLICABLE. EXPLANATORY DOCUMENTS FOR ALL CALENDAR ITEMS ARE AVAILABLE FOR REVIEW AT 1 SOUTH VAN NESS AVE. 7th FLOOR.

### **CONSENT CALENDAR**

10. All matters listed hereunder constitute a Consent Calendar, are considered to be simple or routine by the San Francisco Municipal Transportation Agency Board of Directors and will be acted upon by a single vote. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

10.1. Approving various routine parking and traffic modifications: (The Planning Department has found that Items A-B are exempt from the California Environmental Quality Act [CEQA]. For these parking and traffic modifications that received a categorical exemption, the proposed SFMTA Board action constitutes the Approval Action as defined by Chapter 31 of the SF Administrative Code. Explanatory documents include a staff report and resolution.)

A. ESTABLISH – TOW-AWAY, NO STOPPING ANYTIME, Topeka Avenue, north side, from Bridgeview Drive to 57 feet easterly.

B. ESTABLISH – TOW-AWAY, NO STOPPING ANY TIME, Claremont Boulevard, east side, from Portola Drive to 43 feet northerly, RESCIND – MUNI FLAG STOP Vicente Street, east side, south of West Portal Avenue.

RESOLUTION No. 251007-089

10.2. Approving a Roadway Shared Spaces street closure application for Dodge Street between Turk Street and its southerly terminus, Thursday, October 9, 2025, through Friday, October 9, 2026, 3 pm to 10 pm, Thursday through Sunday each week; and making environmental review findings. (Explanatory documents include a staff report and resolution.)

RESOLUTION No. 251007-090

10.3. Consenting to the proposed Development Agreement between the City and County of San Francisco and Prologis, L.P., for two three-story mixed-use buildings, totaling two million square feet, consisting of industrial and retail uses located at 749 Toland Street and 2000 McKinnon Avenue in the Bayview, known as the San Francisco Gateway, as it relates to matters under the jurisdiction of the SFMTA including, but not limited to, the Transportation Exhibit, which includes the Transportation Sustainability Fee, transportation components of the Infrastructure Plan, and



Transportation Demand Management Plan; the transportation related findings from the California Environmental Quality Act (CEQA) Environmental Impact Report (EIR); and authorizing the Director of Transportation to execute the SFMTA Consent to the Development Agreement. (Explanatory documents include a staff report and resolution.)

RESOLUTION No. 251007-091

- 10.4. Authorizing the Director of Transportation to execute a Commercial Lease Agreement between San Francisco C&C, doing business as Mel's Drive-In, as Tenant, and the SFMTA, as Landlord, for the retail space located at 801 Mission Street in the Fifth and Mission Garage, for an initial five-year term that will result in an estimated \$1,908,684 in revenue, and one five-year option to extend the lease. (Explanatory documents include a staff report and resolution.)

RESOLUTION No. 251007-092

- 10.5. Authorizing the Director of Transportation to execute the Tenth Amendment to SFMTA contract No. 2014-48 with TEGSCO, LLC, for towing and storage services for abandoned and illegally parked vehicles, to extend the term by nine months with up to six additional one-month extensions through June 30, 2027, and to increase the contract amount by \$22.1 million, for a total not-to-exceed amount of \$158.8 million, to fund the extended term, subject to approval by the Board of Supervisors under Charter Section 9.118; and recommending that the Board of Supervisors approve the Tenth Amendment pursuant to that authority. (Explanatory documents include a staff report and resolution.)

RESOLUTION No. 251007-093

No public comment.

On motion to approve:

ADOPTED:       AYES – Chen, Felder, Heminger, Henderson, Hinze, and Tarlov  
                  ABSENT – Cajina

**REGULAR CALENDAR**

11. Authorizing the Director of Transportation to execute a contract with Complete Coach Works to perform mid-life overhaul services to replace and rehabilitate systems for up to 152 standard (40-ft) Hybrid Electric New Flyer coaches and 69 articulated (60-ft) Hybrid



Electric New Flyer coaches, in an amount not to exceed \$95,443,127.86, and for a term not to exceed five years. (Explanatory documents include a staff report and resolution.)

Gary Chang, Senior Program Manager, presented the item.

PUBLIC COMMENT:

Members of the public expressing neither support nor opposition: Pete Wilson

On motion to approve:

ADOPTED:       AYES – Chen, Felder, Heminger, Henderson, Hinze, and Tarlov  
                  ABSENT – Cajina

RESOLUTION No. 251007-094

12. Presentation and discussion regarding a Caltrain Overview. (Explanatory documents include a slide presentation.)

Michelle Bouchard, Caltrain Executive Director, presented the item.

Director Cajina joined the meeting.

PUBLIC COMMENT:

Barry Taranto suggested a marketing campaign with Caltrain for last mile transportation from train stations using taxis and expressed concern about bathroom access for taxi drivers.

13. Presentation and discussion regarding a Streets Division Quarterly Update. (Explanatory documents include a slide presentation.)

Viktoriya Wise, Director of Streets, presented the item.

PUBLIC COMMENT:

Barry Taranto was in support for the temporary signage program for smaller venues and expressed concern about the Upfront Fare Program.

Marta Lindsay expressed support for safe streets work including the work for daylighting, speed camera data and the left turn calming evaluation.



Griffin Lee appreciated the data included in the presentation and commented about optimizing yellow zones on Van Ness as well as speed camera enforcement.

14. Discussion and vote pursuant to Administrative Code Section 67.10(d) as to whether to invoke the attorney-client privilege and conduct a closed session conference with legal counsel.

PUBLIC COMMENT:

Speaker commented about the Anderson case, sharing that he experienced discrimination and was supportive that it was reaching settlement.

On motion to go into Closed Session:

ADOPTED: AYES – Chen, Felder, Heminger, Henderson, Hinze, Cajina, and Tarlov

Chair Tarlov recessed the meeting at 4:10pm and reconvened the meeting at 4:26 to re-open public comment.

RECESS REGULAR MEETING AND CONVENE CLOSED SESSION – Chair Tarlov recessed the meeting at 4:30pm.

## **CLOSED SESSION**

1. Call to Order

Chair Tarlov called the Closed Session to order at 4:31pm.

2. Roll Call

Present: Mike Chen  
Alfonso Felder  
Steve Heminger  
Dominica Henderson  
Fiona Hinze  
Janet Tarlov  
Stephanie Cajina

Also present: Kimberly Ackerman, Human Resources Director  
Julie Kirschbaum, Director of Transportation  
Susan Cleveland-Knowles, Deputy City Attorney





Virginia Harmon, Director of Administration  
Bree Mawhorter, Chief Financial Officer  
Ify Omokaro, Leave Services and Accommodations Manager  
Jonathan Rolnick, Deputy City Attorney  
Christine Silva, Board Secretary  
Judson True, Chief of Staff and Director of External Affairs

3. Pursuant to Government Code Section 54956.9(d)(1) and (d)(2) and Administrative Code Section 67.8 (a)(3) and 67.10(d)(1) and (2), the SFMTA Board of Directors will meet in Closed Session to discuss and take action on attorney-client matters on the following:

#### CONFERENCE WITH LEGAL COUNSEL

##### Existing Litigation:

- A. Gordon Gottsche v. CCSF, SF Superior Ct. Case No. CGC-23-606955 filed 06/07/2023 for \$305,000. Lawsuit involving allegations that SFMTA violated fair employment laws.
- B. Anderson, Sweeney, et al v. CCSF, US District Court Case No. 3:20-cv-01149, filed 2/13/2020. Lawsuit involving allegations that the City discriminated in violation of the Uniformed Services Employment and Reemployment Rights Act and the California Military and Veterans Code (no action).
- C. Robinson-Luqman, et al. v. CCSF, SF Superior Court Case No. CGC-20-588012, filed 11/25/ 2020. Lawsuit involving allegations of racial discrimination (no action).

On motion to approve item 3A:

ADOPTED: AYES – Chen, Felder, Heminger, Henderson, Hinze, Cajina, and Tarlov

RESOLUTION No. 251007-095

Director Felder and Director Heminger left the meeting.

ADJOURN CLOSED SESSION AND RECONVENE OPEN SESSION – Chair Tarlov reconvened the meeting at 6:10pm.

15. Announcement of Closed Session

Board Secretary Silva announced that the Board voted to approve Item 3A and took no action on Items 3B and 3C.

16. Motion to disclose or not disclose the information discussed in Closed Session



On motion to not disclose:

ADOPTED: AYES – Chen, Henderson, Hinze, Cajina, and Tarlov  
ABSENT – Felder and Heminger

**ADJOURN** – Chair Tarlov adjourned the meeting at 6:11pm.

A recording of the meeting is on file in the office of the Secretary to the San Francisco Municipal Transportation Agency Board of Directors.

A handwritten signature in black ink, appearing to read 'Christine Silva'.

Christine Silva  
Board Secretary

California Environmental Quality Act (CEQA) Appeal Rights under S.F. Admin. Code Chapter 31: For identified Approval Actions, the Planning Department or the SFMTA has issued a CEQA exemption determination or negative declaration, which may be viewed online at the Planning Department's website. Following approval of the item by the SFMTA Board, the CEQA determination is subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16 which is typically within 30 calendar days. For information on filing a CEQA appeal, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call 415.554.5184. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or submitted in writing to the City prior to or at such hearing, or as part of the appeal hearing process on the CEQA decision.

Board of Supervisors review of certain SFMTA Decisions: Certain parking and traffic modifications as well as Private Transportation Programs that involve certain parking modifications can be reviewed by the Board of Supervisors. These decisions are subject to review within 30 calendar days after they are made by the SFMTA Board of Directors. For information on requesting a review, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, call 415.554.5184. Ordinance No. 127-18 specifying which SFMTA decisions are reviewable by the Board of Supervisors can be accessed on-line: <https://sfbos.org/sites/default/files/o0127-18.pdf>.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax:



415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the website: <https://sfethics.org/>.

If you wish to contact the Board regarding an item that is expected to be on an agenda, please email the Board at [MTABoard@sfmta.com](mailto:MTABoard@sfmta.com). Please know that the Board appreciates receiving such communication by 12pm the day before the meeting so they have time to review and consider the comments prior to the meeting.

**KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Administrator, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org).

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <https://sfgov.org/sunshine/>.