



SFMTA

Municipal
Transportation
Agency

Van Ness BRT Community Advisory Committee

Thursday, February 25, 2016
6:00-7:30pm

One South Van Ness, 7th floor, Union Square Conference Room

ORDER OF BUSINESS

1. Call to Order at 6:01 p.m.
2. Public comment (see policy on reverse): Members of the public may address the Van Ness BRT Citizens' Advisory Committee on matters that are within its jurisdiction and are not on today's calendar.
3. Minutes from the January 28, 2016, meeting were approved by a voice vote.
4. Van Ness BRT CAC member survey was distributed to Van Ness BRT CAC members.
 - a. Survey is an assessment of project values and will be distributed annually to the Van Ness BRT CAC.
5. SFMTA staff updates
 - a. There are four vacancies on the Van Ness BRT CAC. Qualified applicants are encouraged to apply before March 31, 2016.
 - i. Email announcement was distributed to everyone signed up for project updates; Van Ness Business Advisory Committee members; Van Ness BRT CAC members; and stakeholders in districts 2, 3, 5 and 6.
 - ii. A panel will select members and project staff will notify applicants by April 14 in time for the April 28 meeting.
 - b. Tree permit update
 - i. SFMTA has requested that Public Works move ahead with the permit for the removal of designated median trees only. A second permit will need to be issued for the sidewalk trees directly impacted by the project.
 1. Count for sidewalk trees is not yet finalized.
 2. Notice to Proceed can be issued without receiving the permit for the sidewalk trees.
 - ii. Permits are anticipated to go through an appeal process.
 - iii. There are three separate tree replacement efforts.
 1. Median trees on Van Ness as part of the Van Ness Improvement Project
 2. 8-12 sidewalk trees on Van Ness as part of the Van Ness Improvement Project
 3. Other sidewalk trees on Van Ness as part of a Public Works assessment of overall health and conditions on Van Ness.
 - iv. Staff will follow up with the landscape architect to determine how wind will affect the planting process for new trees.
 1. Current trees lean heavily due to windy conditions.
 - v. The construction sequencing plan will allow for any sidewalk tree removals during construction to be staggered.
 - c. January Business Advisory Committee Business Support Outcomes and Opportunities.
 - i. Staff and BAC members discussed strategies to attract people to Van Ness and promote businesses. A survey was distributed to gauge interest and effectiveness of several ideas.
 1. The most popular strategies involved construction site stewardship, signage and advertising campaigns.

- a. City cannot promote a single business, so BAC members said they would prefer campaigns by business type.
 2. Other strategies BAC members would like to see included technical assistance and a connection to available City resources.
 3. Inspiration came from similar projects in Portland and St. Paul
 4. BAC members also suggested that project staff develop a construction survival guide for businesses.
 - d. Outreach update.
 - i. Outreach Calendar.
 1. Van Ness Improvement Project Walking Tour: March 2, 3:30-5:00 p.m., meets outside 1 South Van Ness
 2. Meet the Expert: April 6
 3. Mission Sunday Streets: April 10
 - e. Public Comment:
 - i. Question about the approval process for the construction contract. The contract for construction will be reviewed by the SFMTA Board after a Guaranteed Maximum Price is negotiated.
 - ii. Question about the removal of the Overhead Contact System wires. Overhead contact wires will be taken down approximately 6-8 months after a Notice to Proceed is issued.
6. Van Ness Business Advisory Committee Report – February 18, 2016.
- a. Ground rules were established for BAC meetings.
 - b. Patricia Klock was elected BAC Chair and will facilitate future meetings. Patrick Hosfield was elected as BAC Vice Chair and will serve as Chair if Patricia is absent.
 - c. A presentation on the economic benefits of Bus Rapid Transit was given by Kate Elliott, SFMTA.
7. Next meetings.
- a. March 24, 6:00-7:30 p.m.
 - b. April 28, 6:00-7:30 p.m.
 - c. May 19, 6:00-7:30 p.m. (Rescheduled to third Thursday for Memorial Day holiday.)
 - d. June 23, 6:00-7:30 p.m.

PUBLIC COMMENT

Every agenda shall provide an opportunity for members of the public to address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee.

Public comment will be taken for each agenda item after discussion of the item by the Van Ness BRT CAC.

Privilege of Floor and Public Participation. The privilege of the floor shall be granted to any member of the public or officers of the City and County of San Francisco, or their duly authorized representatives for the purpose of commenting on any question before the Committee. Each person wishing to speak on an item at a regular or special meeting shall be permitted to be heard once per item for up to three minutes. The presiding officer shall be the judge of the pertinence of such comments, and have the power to limit this privilege if in the presiding officer's opinion the comments are not pertinent to the question before the Committee or the comments are merely reiterative of points made by previous speakers.

Presentations. After a presentation, the Van Ness BRT CAC Chair will ask committee members if they have any questions and then will open the meeting to public comment. When members of the public ask a question of the presenter, presenters should not respond, nor engage in any conversation. First, the commenter should finish their commentary. After which, if the Van Ness BRT CAC Chair or any committee member wants the presenter to respond to that question, the presenter will then respond to the Committee and not to the public.