

# Residential Parking Permit Application



Last Name (or Business Name) \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_

## Vehicle Information:

Each residential address may purchase up to four permits, with the exception of areas AA and EE which are limited to two. Areas AA and EE are limited to one permit per driver and a total of up to two permits per household. Each driver must be listed on the vehicle's insurance policy.

| <u>Vehicle License Plate</u> | <u>Make/Model</u> | <u>Year</u> | <u>Permit #</u> |
|------------------------------|-------------------|-------------|-----------------|
|                              |                   |             |                 |
|                              |                   |             |                 |
|                              |                   |             |                 |
|                              |                   |             |                 |

OFFICE USE ONLY

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Complete the fields above and deliver this form in person, or by mail, to the SFMTA Customer Service Center, ATTN: Residential Parking Permits, at 11 South Van Ness Avenue, San Francisco, CA 94103 along with:

- A copy of the current California DMV vehicle registration in the applicant's name with permit address.
- A copy of the current vehicle insurance policy with the applicant's name and permit address.
- Check made payable to SFMTA. If applying in person, we accept cash, check, Visa and MasterCard.
- For Business Permits you must also submit:
  1. A copy of the current property title or lease.
  2. A copy of the current Business Registration Certificate (BRC).  
Per the S.F. Treasurer and Tax Collector's Office Non-Profit Organizations must provide both a BRC and 501(c) Tax Exempt Certificate. Insurance companies are required to provide a BRC.
  3. A copy of the current California vehicle registration.

The registered owner name must be the same individual holding the lease/title and business certificate. Business owners may assign a permit to one employee or lessee by providing written authorization on company letterhead.

Shared office space with one common entry is considered one business address and will only be eligible for one Business Permit.

- **The annual permit fee for passenger vehicles is \$152 (\$75 if the permit area expires in less than six months).**
- **The annual permit fee for motorcycles is \$113 (\$57 if the permit area expires in less than six months).**
- Permit replacement \$25.00. More information available at <http://www.sfmta.com/replaceapermit>.
- One-Day permits are also available for a fee between \$7 and \$14 depending on the quantity ordered. Each household in a residential parking permit zone may purchase up to 20 per calendar year to use for rental cars, guests, etc. Please see specific ordering information on back of this page.
- Short term permits can also be purchased in 2, 4, 6, & 8 week increments. Visit [www.sfmta.com/rpp](http://www.sfmta.com/rpp) for more information.

Applications submitted by mail will be processed within 21 days of receipt. Visit [www.sfmta.com/rpp](http://www.sfmta.com/rpp) or call 415.646.2500 about special requirements for Medical Caregiver, Child Care, Family Child Care Homes, Student, Foreign Consulate, Military Personnel, or if using a business vehicle at residence.

Applying for a permit for a new vehicle and do not have license plates yet? You can receive a 90 day temporary permit which will be converted to a standard permit once the license plates have been received.

## Prepaid One-Day Permits

Buy prepaid One-Day permits for rental cars, guests, etc. when purchasing your annual parking permits or as you need them. These non-refundable permits offer flexibility and convenience by allowing you to scratch off the corresponding date on the permit when it is used.

If you currently have a vehicle in your name and address with a valid San Francisco residential parking permit you need only to submit this order form. If you do not have a vehicle in your name and address with a valid San Francisco residential parking permit you will need to submit current copies of two (2) of the following documents with resident's name and permit address.

- Current utility bill or bank statement, with resident's name and permit address (no cellphone bills)\*
- Vehicle insurance policy or card with resident's name and permit address
- Current rental lease agreement or proof of ownership with resident's name and permit address

\*Two utility bills are acceptable. For example: Providing a current PG&E and cable bill counts as your two proofs of residency.

Tiered pricing rates for One-Day permits are listed below. A maximum of 20 permits per address may be purchased per calendar year.

| Number of Permits per Calendar Year         | Fee (Per Permit) | x | Quantity | = Amount Due |
|---|------------------|---|----------|--------------|
| 1 <sup>st</sup> - 5 <sup>th</sup> Permits   | \$7              | x | _____    | \$ _____     |
| 6 <sup>th</sup> - 15 <sup>th</sup> Permits  | \$9              | x | _____    | \$ _____     |
| 16 <sup>th</sup> - 20 <sup>th</sup> Permits | \$14             | x | _____    | \$ _____     |

### Pricing Examples and Totals:

#### 1) Purchasing 7 permits:

*1<sup>st</sup>-5<sup>th</sup> are priced at \$7. The 6<sup>th</sup> and 7<sup>th</sup> are priced at \$9.*

*Total purchase price (5 x \$7) + (2 x \$9) = \$53*

#### 2) Purchasing 20 permits:

*1<sup>st</sup> - 5<sup>th</sup> are priced at \$7. 6<sup>th</sup> - 15<sup>th</sup> are priced at \$9. 16<sup>th</sup> - 20<sup>th</sup> are priced at \$14.*

*Total purchase price (5x\$7) + (10 x \$9) + (5 x \$14) = \$195*

| # of Permits | 1 | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | 13  | 14  | 15  | 16  | 17  | 18  | 19  | 20  |
|--------------|---|----|----|----|----|----|----|----|----|----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|
| Price (\$)   | 7 | 14 | 21 | 28 | 35 | 44 | 53 | 62 | 71 | 80 | 89 | 98 | 107 | 116 | 125 | 139 | 153 | 167 | 181 | 195 |

### ANNUAL PERMIT AREA EXPIRATION DATES

|    |       |    |       |   |       |   |       |   |       |   |       |
|----|-------|----|-------|---|-------|---|-------|---|-------|---|-------|
| A  | 2/28  | D  | 1/31  | G | 6/30  | L | 1/31  | Q | 12/31 | V | 1/31  |
| AA | 10/31 | DD | 7/31  | H | 1/31  | M | 10/31 | R | 8/31  | W | 10/31 |
| B  | 8/31  | E  | 9/30  | I | 11/30 | N | 3/31  | S | 4/30  | X | 8/31  |
| BB | 1/31  | EE | 11/30 | J | 11/30 | O | 3/31  | T | 8/31  | Y | 3/31  |
| C  | 7/31  | F  | 9/30  | K | 5/31  | P | 3/31  | U | 9/30  | Z | 5/31  |
| CC | 8/31  |    |       |   |       |   |       |   |       |   |       |