



## Appendix 2

### Powered Scooter share Program Permit: Additional Powered Scooter Share Parking and Riding Requirements

The terms and conditions of the Powered Scooter Share Permit require that a Permittee "shall be responsible for educating their employees and Powered Scooter Share users regarding state and local laws governing the safe operation and parking of Powered Scooters in San Francisco."

The wide distribution of the "Lock-To" solution has led to the need for additional guidance on scooter parking, particularly at bicycle racks and other public amenities.

Below are additional guidelines for scooter parking and riding to be communicated to riders, employees, and contractors, followed by a Do/Don't summary.

When parking your scooter,

1. **Do lock the scooter securely.** Scooters should be **upright, parallel to the rack** and **within the footprint** of the bicycle racks. Scooters should not block the path of travel, access to other street furniture or amenities, or hang over the curb into the street.
2. **Do leave space for other riders** to use the bike racks. Park a maximum of two scooters on one side of each inverted U-rack. At larger corrals or in areas where there are multiple racks, only use 50% of the rack space total.
3. **Do not lock your scooter to another vehicle on the rack.**

**When riding your scooter on the Embarcadero** Promenade, (Between Third Street at Oracle Ballpark and the entry of Pier 45 in Fisherman's Wharf):

1. **Do ride in the bike lanes** along the Embarcadero.
2. **Do not ride on the Promenade path** of the Embarcadero. Riding on the Embarcadero Promenade is a violation of Port Code.



<b>Do/Don't Summary</b>	<b>Parking Requirements for Laypersons</b>	<b>Detailed Parking Requirements for Permittees/Riders</b>
Lock scooter securely.	Lock the scooter securely. It should be upright, parallel to the bicycle rack, and within the footprint of the rack.	Scooters should not block the path of travel, access to other street furniture or amenities, or hang over the curb into the street.
Leave space for other riders.	Ensure that shared mobility devices do not use all available bike parking.	<ul style="list-style-type: none"> <li>• Park a maximum of two (2) scooters per inverted-U-rack or</li> <li>• Limit scooters to only one side of a rack.</li> <li>• When there are multiple racks in an area or in a single corral, scooters may use a maximum of 50% of the racks.</li> </ul>
Don't lock to other vehicles.	When using the lock-to, be sure not to lock your scooter to other vehicles or bikes.	