



**Mission Bay Transportation Improvement Fund  
Advisory Committee**

Bruce Agid – Chair  
Sarah Davis  
Amit Kothari – Vice-Chair  
Manoj Madhavan  
Catherine Sharpe

**Draft**

**Mission Bay Transportation Improvement Fund Advisory Committee Meeting Minutes**

April 22, 2021

10:00 am – 12 Noon

On-line Meeting

<b>Advisory Committee Seats</b>
<b>Seat 1 (Golden State Warriors)</b> Manoj Madhavan, Voting member Yoyo Chan, Alternate
<b>Seat 2 (UCSF)</b> Amit Kothari, Voting member Clare Shinnerl, Alternate
<b>Seat 3 (Neighborhood resident)</b> Bruce Agid, Voting member Bruce Huie, Alternate
<b>Seat 4 (Neighborhood business owner)</b> Catherine Sharpe, Voting member Terezia Nemeth, Alternate
<b>Seat 5 (Neighborhood resident)</b> Sarah Davis, Voting member Sarah Bertram, Alternate
<b>Members of the Public</b>
Alice Rogers, Mission Bay Resident
Tammy Chan, UCSF
Kimberley Beal, Port of S.F.
Carly Graf, SF Examiner
Arlene Bandarrae, UCSF
<b>City of San Francisco</b>
Kristin Michael, SFMTA, Acting Manager, Planning Division
Kim Walton, SFMTA, Senior Transportation Planner
Samuel Thomas, SFMTA, Finance and Technology
Sarah Jones, SFMTA, Director of Planning
Peter Lau, SF Public Works
Victoria Chan, SF Public Works
Amy Hurwitz, SF PD

**1. Call to order/rollcall -Bruce Agid, Chairperson**

Voting members in attendance: Agid; Davis; Sharpe; Madhavan; Kothari

Excused absences: none

Alternates in attendance: Chan

Alternates not in attendance: Huie; Shinnerl; Bertram; Nemeth

**2. Approve minutes of January 28, 2021 Meeting**

A motion was made by Amit Kothari to approve the minutes of the January 28,2021 meeting and was second by Manoj Madhavan.

Member Comment – None

Public Comments – there were no comments from members of the public.

On the motion to approve the January 28, 2021 minutes:

Ayes: Agid; Davis; Sharpe; Madhavan; Kothari

Nays: None.

The motion passed.

**3. Old Business**

There was no old business to discuss.

**4. Election of 2021 Officers**

Amit Kothari nominated Bruce Agid for 2021 Chairperson, and it was seconded by Manoj Madhavan.

Catherine Sharpe nominated Amit Kothari as 2021 Vice Chairperson, and it was seconded by Manoj Madhavan.

Committee Comments- Bruce Agid and Amit Kothari both thanked the Committee for electing them in 2020 as Chair and Vice Chair and encouraged other members to consider assuming these roles. Seeing that there were no other nominations, the vote was taken:

Vote for Chairperson:

- Yes: Davis, Agid, Kothari, Madhavan, Sharpe
- No: None

Vote for Vice Chairperson

- Yes: Davis, Agid, Kothari, Madhavan, Sharpe
- No: None

Chairperson for 2021 will be Bruce Agid and Vice Chairperson for 2021 will be Amit Kothari.

5. **High level update on planning assumptions for Chase Center events, associated services and budgets for FY 21-22** - (For Discussion and possible action)

Samuel Thomas provided the Advisory Committee with information on the budget. There is not much to report on. The re-opening of the Chase Center will “drive” revenues ahead. The City’s Controller will adjust projection once this occurs.

Manoj Madhavan provided some information on the events to take place at the Chase Center:

- The Center is planning for up to 6,300 people attending for each event scheduled.
- There will be a shuttle operating from 4<sup>th</sup> and Mission and the Powell Street BART station.
- People arriving via Muni will be able to ride free by showing their event ticket.
- The #22 Fillmore bus operates 24 hours and will take event attendees to and from 16<sup>th</sup> Street BART station
- SFMTA enforcement staff will employ “rapid deployment” if needed.

Lt. Amy Hurwitz, SF PD asked about funding for police services for the remaining of the fiscal and calendar year. Samuel Thomas, SFMTA, stated that the funds from FY 2020-2021 will “rollover” into FY 2021-2022 leaving almost \$1 million dollars to pay for services in FY 2021-2022.

Committee Comments

Manoj Madhavan asked about how the City’s Controller determined what funding would be available.

Bruce Agid stated that future budget updates should include “actuals” to determine if there are concerns regarding how the funds are spent in relation to the services provided.

Amit Kothari asked about services/requirements called out in the Local Hospital Access Plan and level of coverage SFMTA enforcement coverage will be.

Sarah Davis asked about the availability of bike parking since the Center’s bike valet will not be open.

Catherine Sharpe asked that Center information and location of ride share zones be provided to her so that she can distribute it to her company’s employees.

Public Comments – there were no comments from members of the public.

There was no action taken by the Committee on this item.

6. **Metrics Subcommittee Updates (For discussion and Possible Action)**

Manoj Madhavan is continuing to move forward with development of the metrics and will work with committees on this effort. More on this topic will be provided at the next meeting.

Committee comments/questions

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Sarah Davis stated that the budget should be tied to the Metric to help the Committee make informed decisions.

Bruce Agid stated that metrics are tools and that the information will be used to help form future budgets.

Public Comments – there were no comments from members of the public.

7. **2021-2022 MB TIF AC Workplan Update** (For Discussion and Possible Action)

Samuel Thomas provided information on the upcoming budget process in relation to the Workplan. He proposed to the Committee that to meet a February 2022 deadline of the Committee making recommendation (s) to the City Controller the following takes place:

- Hold meeting in September 2021 and for four months (September -December 2021).
- Have a “standing item” on the Committee’s agenda that focuses on the budget.
- If there is no need for meetings past November 2021 then the December discussion would be cancelled.

Bruce Agid stated that the budget process is a 4 step process with a series of meetings with presentations.

- He proposed that the Committee hold the July quarterly meeting to finalize the metrics.
- The metrics would be used to help inform the budget.
- Schedule meetings every month starting in September through January 2022.
- The Workplan would be reviewed in both September and October to see if any of the meetings could be eliminated.
- In addition, there should be a goal of not holding special meetings relating to the budget.

Sarah Jones stated that the process should be done as efficiently as possible. A schedule should be set and if possible, reduce the number of meetings if efficiencies can be found during the process.

Bruce Agid asked that the agenda items for the 3<sup>rd</sup> Quarter meeting (July) include the following items:

- Metrics review. Goal- finalize and approved by Committee & City Departments.
- Discussion on the budget cycle.
- The Workplan. Goal -finalize and approved by the Committee
- Other Committee requirements.

Bruce will develop a draft of the Workplan (using current/adopted plan as template) . Draft plan will be provided to the Committee prior to the July 2021 meeting.

Committee comments –

Sarah Davis stated that sub-committee meetings in general should align with when City Agencies have required data available (so that information is current and able to help shape the metrics). To finalize the metrics, sub-committee meetings should be held prior to the July 2021 Committee meeting.

Public Comments on Workplan – there were no comments from members of the public.

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Amit Kothari made a motion to approve a draft workplan which will include budget meeting as discussed early in the meeting and it was second by Manoj Madhavan.

Committee discussion – none.

Public Comment - there were no comments from members of the public.

On the motion to approve a draft workplan which will include budget meeting as discussed early in the meeting, Chairperson Bruce Agid called for a vote and it was unanimous.

#### **#8. Public Comment**

There were no comments from members of the public

#### **#9. Advisory Committee Comments and Future Agenda Items**

July 22, 2021 Agenda:

- Metrics – discussion, finalization, and adoption.
- Workplan – discussion and finalization, and adoption.
- Budget cycle.

No comments from the Advisory Committee

Public Comments – there were not comments from the Public.

#### **Adjournment of meeting**

Amit Kothari made a motion to adjourn the April 22, 2021 meeting and Manoj Madhavan seconded the motion.

On the motion to adjourn the April 22, 2021 meeting

Ayes – Agid; Davis; Madhavan; Kothari; Sharpe

Nays – none

The motion passed

The meeting adjourned at 12:00 Noon