

**\$5 enrollment fee due at time of sign up**

- No limit to the number of contracts or fine amounts.
- Citation late penalties are removed at time of enrollment.
- Late penalties are reinstated if monthly payments are not made on time or the plan is not completed by the due date.
- **Installments due no later than the 15th of each month**

PART ONE – To be completed by the participant.

First & Last Name: _____ Phone: _____

Address: _____

City, State, ZIP: _____ Email: _____

Driver License State & Number: _____

Vehicle License Plate State & Number: _____

PART TWO – To be completed by SFMTA staff.

Citation(s) Enrolled: _____

Total Citation Amount Enrolled: \$ _____ Final Payment Due: _____

Total Enrollment Fee Due: \$ _____ Plan Number: _____ Clerk Initials: _____

PART THREE – Participant certification to be signed in front of SFMTA staff.

I have read and understood the terms and conditions of the Community Service Program on the back of this contract.

Signature: _____ Date: _____

Schedule for Completion

AMOUNT OWED	TIMELINE FOR COMPLETION	MINIMUM MONTHLY PAYMENT
Up to \$500	Up to 24 months	\$25
\$501 and above	Up to 24 months	\$50

All payment plans must be completed within 24 months



- Participant must present a valid government issued
- I.D. at the time of enrollment.
- Customers must make minimum monthly payments based on total amount enrolled in the plan. Failure to do so will result in plan cancellation.
- A new plan must be created when enrolling additional citations. Minimum payments and fees apply to each plan.
- Each plan is subject to minimum payments and enrollment fees.
- Only the Registered Owner may enroll in the Payment Plan.
- To prove low income status customers must provide Medi-Cal, EBT, or Lifeline card at time of sign-up. Alternatively, you can self-certify that your annual income is at or below the limits by selecting the box below. By doing so, you may be required to provide documentation proving income level. Failure to respond will result in termination from the program and/or administrative fines.
- Failure to complete the payment plan by the completion date or missing monthly payments may result in penalties being added to past due citations and may be reported to the DMV or the Franchise Tax Board tax refund/ intercept program.
- No contract extensions or revisions will be granted.
- One-time reenrollment of citations from a failed plan.
- Non-refundable administrative fee due to the SFMTA upon enrollment.
- The payment plan is an attempt to collect debt. Any information obtained may be used for that purpose.

HOW TO ENROLL

1. Online at www.sfmta.com/payment plan
2. Mail a completed application or sign up in person at 11 South Van Ness Avenue.

SUBMITTING PAYMENTS:

Online: www.sfmta.com/paycitation.

In Person: Visit the SFMTA Customer Service Center Monday-Friday between 8:00 a.m. and 5:00 p.m. at 11 South Van Ness Avenue. Visa, MasterCard, cash, and personal checks accepted.

Mail: Send check or money order payable to "SFMTA" 11 South Van Ness Avenue, San Francisco, CA 94103. Reference the Payment Plan number and license plate on the check/money order.

Customers with a gross annual income (before taxes) at or below 200% of the Federal Poverty level (income levels below) are eligible for the Low Income Payment Plan.

Household Size	1	2	3	4	5	6
Annual Income	\$25,520	\$34,480	\$43,440	\$52,400	\$61,360	\$70,320

Check this box if you choose to self-certify your income.

I have read and agree to these terms and conditions

Date _____

Print Name _____

Signature _____

For more information visit www.sfmta.com/paymentplan

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Proof: HSADB Medi-Cal EBT EDD Lifeline HSH Letter. WIC Self Certificaiton EDD | SFMTA.com

311 Free language assistance / 免費語言協助 / Ayuda gratis con el idioma / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn Phí / Assistance linguistique gratuite / 無料の言語支援 / Libreng tulong para sa wikang Filipino / 무료 언어 지원 / การช่วยเหลือทางด้านภาษาโดยไม่เสียค่าใช้จ่าย / خط المساعدة المجاني على الرقم