



Teacher Permit Fact Sheet

- The SFMTA Residential Parking Permit Program issue Teacher Parking Permits under the authority of the San Francisco Transportation Code. The number of permits allowed for each school is determined by SFMTA Sustainable Streets. Your school administrator or a designated representative must determine which teachers receive or share permits.
- Permits are intended for use by full-time teachers only and should not be assigned to other school employees.
- It is the responsibility of the school administrator or designated representative to collect the permit fee of \$160 for each permit requested. Full payment, along with completed application should be mailed to:

SFMTA Customer Service Center
ATTN: Teacher Parking Permits
11 South Van Ness Avenue
San Francisco, CA 94103-1226

- It is the responsibility of the school administrator or designated representative to distribute permits and monitor the use of permits among qualified teachers.
- **It is the responsibility of the school administrator to collect permits for summer use and again for the new school year in the fall.**
- Any lost or stolen permits will not be replaced.
- Teachers' permits are not prorated. Fee changes every June 30th of each year. All permits expire on September 30th of each year regardless of purchase date.

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