



Instructions For Cleaning and Disinfecting Surfaces That May Contain the COVID-19 virus in Taxis

(version 04.14.2020)

In order to minimize COVID-19 transmission, for the duration of the COVID-19 pandemic, Taxis must provide extra cleaning beyond what is normally provided. Keeping your taxi vehicle clean will help prevent transmission and protect driver and rider health. The bulletin below outlines safety procedures for using the cleaning supplies. To the extent feasible, based on limited supplies, SFMTA will provide color schemes with cleaning supplies. If you have any questions on these procedures, please contact Taxi Services.

Equipment required:

- 16 oz Spray Bottle filled with Liquid Disinfectant from the approved list of products for use against COVID-19 per CDC/EPA
- Nitrile Gloves
- Paper Towels or Clean Rags
- Safety Glasses

Steps:

1. Please ensure good ventilation during use of the disinfectant and follow manufacturer's instructions. Ensure that the taxi windows are rolled down and as many doors open as possible.
2. Put gloves on both of your hands.
3. Spray disinfectant into paper towel/rag **NOT** directly onto objects/work surface area.
 - a. Use a disinfectant on the approved list of products for use against COVID-19 per CDC/EPA, or a comparable alternative provided by cleaning professionals.
 - b. Apply the product as recommended by the manufacturer.
 - c. Please **do not** spray the disinfectant directly onto any surfaces.
4. Using the paper towel/rag moist with disinfectant, wipe down all areas that can be touched by passengers including but not limited to: door handles (inside and out), payment processing devices, window actuators, door locks, seats, seat belts, and interior handles.
5. Place the used paper towels and gloves in the nearest waste basket.
6. Wash hands or use hand sanitizer immediately after removing gloves.

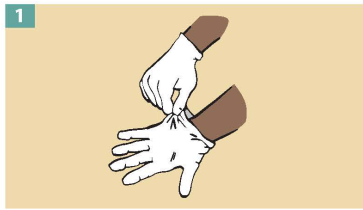
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Reviewed by SFMTA MTA DOC Safety Officer

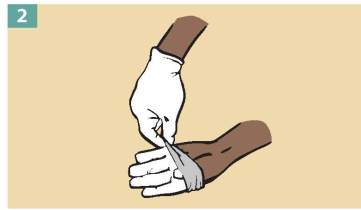
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How to Remove Gloves

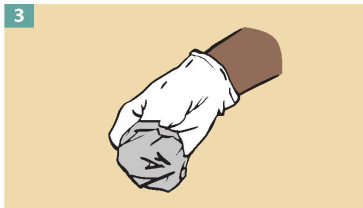
To protect yourself, use the following steps to take off gloves



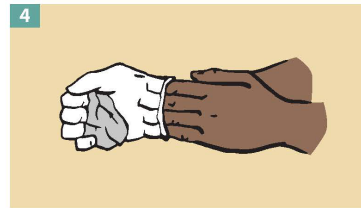
1 Grasp the outside of one glove at the wrist. Do not touch your bare skin.



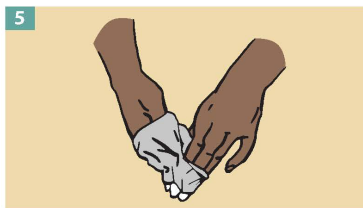
2 Peel the glove away from your body, pulling it inside out.



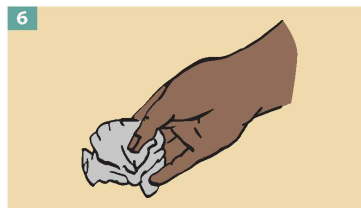
3 Hold the glove you just removed in your gloved hand.



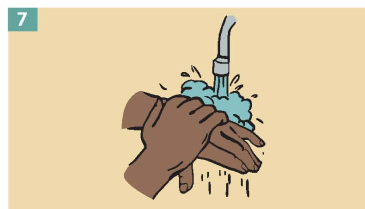
4 Peel off the second glove by putting your fingers inside the glove at the top of your wrist.



5 Turn the second glove inside out while pulling it away from your body, leaving the first glove inside the second.



6 Dispose of the gloves safely. Do not reuse the gloves.



7 Clean your hands immediately after removing gloves.